

Hazen Public School
Regular Board Meeting
July 22, 2024
HS Room 102

Present at the meeting were board members Brian Nolan, Jen Wallender, Stephanie Huber, and Laura Zingg. Marti Raad was absent. Also present were Supt. Ken Miller, Bus. Mgr. Billie Jo Peterson, Principal Trevor Sinclair, AD/Dean of Students Bret Johnsrud. Guests present were Dan Arens and Nathan Busche.

The meeting was called to order at 5:30 p.m.

Minutes for the regular June monthly meeting were presented. Huber moved to approve, second by Zingg. All voted aye. M/C

Organization of the School Board:

- a. Election of President: Meeting turned over to Supt. Miller. Miller called for nominations for school board president. Huber nominated Brian Nolan. Zingg moved to cease nominations and cast a unanimous vote for Brian Nolan as president. Wallender second. All voted aye. M/C
- b. Election of Vice-President: Nolan called for nominations for vice-president. Huber nominated Jen Wallender. Zingg moved to cease nominations and cast a unanimous vote for Jen Wallender as Vice-President. Huber second. All voted aye. M/C
- c. Committees: President Nolan appointed committee assignments.
- d. Establish Day/Time of Regular Board Meetings: Wallender moved to keep the regular board meeting on the 2nd Monday of the month at 5:30 p.m. Huber second. All voted aye. M/C
- e. Board Member Pay: The last increase occurred in 2011-12. Huber moved to keep pay at the current rate of \$2,000 per year, Wallender second. All voted aye. M/C

There were no additions to the agenda and the agenda was set.

Financial Reports: a.) June Financial Statement; b.) Investments; c.) General/Special Fund Revenues d.) General/Special Fund Expenditures; e.) Food Service; f.) Activities; g.) June Bills totaling \$108,103.93; JP Morgan, 29,656.86; D&E Supply, 950.91; Farmers Union Oil, 342.71; Harlow's School Bus Service, 33,718.14; The Hub, 168.10; iSolved Inc., 349.82; Bismarck Hotel, 214.00; MDU, 10,697.89; Stein's, 2,301.06; Union State Bank, 100.00; West Dakota Lumber, 117.96; US Postal Service, 1,600.00; Beulah Public School, 15,013.36; Bill Zingg, 45.00; Blick Art Material, 76.51; Bret Johnsrud, 75.00; Carin Souther, 137.70; City of Hazen, 1,737.94; Erika Dyk, 35.00; Expressway Suites-Fargo, 96.30; Haga Kommer, 5,100.00; Jesslyn Hall, 157.95; Harlow's School Bus Service, 35,026.79; Hazen Hardware, 1,153.00; Hazen Motors, 183.38; Hot Lunch, 1,021.72; Jackie Karges, 198.45; Rebecca Johnson, 405.40; Jennifer Johnston, 40.50; Josten's, 17.00; Jenna Juntunen, 45.00; Kailyn Straub, 117.45; Grace Kilwein, 24.30; Krause's Super Valu, 1,655.16; Kris Krause, 14.00; Rhonda Lee, 113.40; Margaret Volk, 68.85; Mark's Plumbing, 1,137.60; Patience Marshall, 166.05; Susan McCarthy, 255.15; Melissa Brandt, 305.45; Tina Miller, 141.75; Napa, 20.09; ND Attorney General, 41.25; Noel Barth, 259.20; Madison Olson, 234.90; Patricia Mosset, 10.00; Alison Peterson, 12.15; Pitney Bowes, 300.00; Ashley Rasch, 16.20; Emily Ripplinger, 24.30; Sandee Schwab, 174.15; Shanda Leintz, 222.75; Shayla Sinclair, 117.45; Merri Staigle, 267.30; Stein's Inc., 230.50; Tammie Vernon, 539.10; Time Management, 278.00; Union State Bank, 79.45; US Postal Service, 266.00; Elise Wier, 1,280.00; Nikki Wolf, 1067.30.

Wallender moved to approve financial reports a through g, second by Zingg. All voted aye. M/C.

Designation of Program Authorized Representatives:

- a. Huber moved to designate Supt. Ken Miller to be the district Title I authorized representative, second by Zingg. All voted aye. Huber moved to approve Supt. Ken Miller as the designated authorized

representative for the Title II program, second by Zingg. All voted aye. Huber moved to approve Supt. Ken Miller as the designated authorized representative for the Title III program, second by Zingg. All voted aye. Huber moved to designate Supt. Ken Miller as the Title IV authorized representative, second by Zingg. All voted aye. Huber moved to designate Supt. Ken Miller to be the district-authorized representative for surplus property, food service, institutional immunizations, and the ADA coordinator; second by Zingg. All voted aye. M/C

- b. Wallender moved to designate Trevor Sinclair as the 504 Coordinator for grades K-5, second by Huber. All voted aye. M/C
- c. Wallender moved to designate Bret Johnsrud as the Title IX Coordinator, second by Huber. All voted aye. M/C
- d. Wallender moved to designate Jacob Kraft as the 504 Coordinator for grades 6-12, second by Huber. All voted aye. M/C

Designate the following:

- a. Zingg moved to designate the following as depositories for Hazen Public School: Union State Bank, Union Bank, US Bancorp, Piper Sandler & Co., Capital Credit Union, US Bank, Cetera, and Bank of North Dakota. The motion was seconded by Wallender; Huber abstained. M/C
- b. Zingg moved to designate the Hazen Star as the official newspaper for Hazen Public School District, second by Huber. All voted aye. M/C
- c. Huber moved to authorize Billie Jo Peterson to invest funds on behalf of the Hazen School District, second by Zingg. All voted aye. M/C
- d. Wallender moved to authorize Ken Miller to be the hearing official and Nicole Byerley to be the determining official for the hot lunch program, second by Zingg. All voted aye. M/C
- e. Huber moved to publish the non-discrimination policy in the Hazen Star back-to-school ad. Zingg second. All voted aye. M/C

Committee Reports:

There is none to report at this time.

New Business:

Fees: Supt Miller recommends adding a \$30 fee for the Family and Consumer Science foods class per semester and a \$60 fee for art classes. Also presented was a recommendation for student and adult meal price increases. Wallender moved to approve the fee recommendations, second by Huber. All voted aye. M/C

Coal Price per Ton: Coal pricing for the 2024-25 school year will be \$44.25/ per ton, an increase of \$2.50 a ton from last year. Wallender moved to approve, second by Zingg. All voted aye. M/C

Continuity of Service Plan Review: The Department of Public Instruction requires the district's Continuity of Service Plan to be reviewed twice a year. With the help from Western Plains Public Health, the revised plan would replace the word COVID with respiratory viruses. Wallender moved to approve as presented, second by Huber. All voted aye. M/C

Kindergarten Tuition Agreements: Supt Miller recommends approval for four kindergarten families that want to attend school in Hazen. Huber moved to approve the presented tuition agreements, second by Zingg. All voted aye. M/C

School Bus Transportation Services Contract Proposal: Wallender moved to approve a four-year school bus transportation contract with Harlows; second by Zingg. All voted aye. M/C

Hot Water Tank Replacement: The hot water storage tank in the high school is leaking and needs to be replaced. It is the original tank when the school was built and has never been replaced. The school received two quotes: one from Legend Air and Plumbing for \$16,000 and one from Dirks Plumbing for \$25,725. Huber moved to approve Legend Air and Plumbing; second by Wallender. All voted aye. M/C

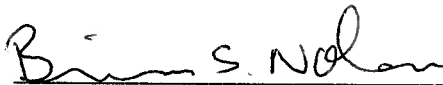
Contract Revision: The business manager presented the board with two contract revisions. Wallender moved to approve; second by Zingg. All voted aye. M/C

Administrative Reports:

The Principals, Superintendent, and AD/Dean of students presented their reports.

The next Regular School Board Meeting will be held on August 12, 2024, at 5:30 pm. Wallender moved to approve; second by Huber. All voted aye. M/C

The meeting adjourned at 8:24 p.m.



School Board President

12 August 2024

Date approved



Business Manager