

Hazen Public School
Regular Board Meeting
July 14, 2025
HS Room 102

Present at the meeting were board members Brian Nolan, Jen Wallender, Stephanie Huber, Laura Zingg and Marti Raad. Also present were Supt. Ken Miller, Bus. Mgr. Billie Jo Peterson, Principal Trevor Sinclair, AD Bret Johnsrud, Principal Paul Richter. Principal Jacob Kraft was absent. Guests present were Dan Arens and Sydney Didier.

The meeting was called to order at 5:31 p.m.

Minutes for the regular June monthly meeting were presented. Raad moved to approve, second by Huber. All voted aye. M/C

Organization of the School Board:

- a. Election of President: Meeting turned over to Supt. Miller. Miller called for nominations for school board president. Zingg nominated Brian Nolan. Miller moved to cease nominations and cast a unanimous vote for Brian Nolan as president. Wallender second. All voted aye. M/C
- b. Election of Vice-President: Nolan called for nominations for vice-president. Huber nominated Jen Wallender. Nolan moved to cease nominations and cast a unanimous vote for Jen Wallender as Vice-President. Raad second. All voted aye. M/C
- c. Committees: President Nolan appointed committee assignments.
- d. Establish Day/Time of Regular Board Meetings: Raad moved to keep the regular board meeting on the 2nd Monday of the month at 5:30 p.m. Zingg second. All voted aye. M/C
- e. Board Member Pay: Raad moved to keep pay at the current rate of \$2,000 per year, Wallender second. All voted aye. M/C

There were no additions to the agenda and the agenda was set.

Financial Reports: a.) June Financial Statement; b.) Investments; c.) General/Special Fund Revenues d.) General/Special Fund Expenditures; e.) Food Service; f.) Activities; g.) Transportation; h.) Bills; June Bills totaling \$485,925.42;

Raad moved to approve financial reports a through h, second by Zingg. All voted aye. M/C.

Designation of Program Authorized Representatives:

- a. Huber moved to designate Supt. Ken Miller to be the district Title I, Title II, Title IV authorized representative, and the district-authorized representative for surplus property, food service, institutional immunizations, and the ADA coordinator; second by Raad. All voted aye. M/C
- b. Zingg moved to designate Trevor Sinclair as the 504 Coordinator for grades K-5, second by Huber. All voted aye. M/C
- c. Zingg moved to designate Paul Richter as the 504 Coordinator for grades 6-8, second by Wallender. All voted aye. M/C
- d. Huber moved to designate Bret Johnsrud as the Title IX Coordinator, second by Zingg. All voted aye. M/C
- e. Zingg moved to designate Jacob Kraft as the 504 Coordinator for grades 9-12, second by Raad. All voted aye. M/C

Designate the following:

- a. Raad moved to designate the following as depositories for Hazen Public School: Union State Bank, Union Bank, US Bancorp, Piper Sandler & Co., Capital Credit Union, US Bank, Cetera, and Bank of North Dakota. The motion was seconded by Wallender; All voted aye. M/C
- b. Raad moved to designate the Hazen Star as the official newspaper for Hazen Public School District, second by Huber. All voted aye. M/C
- c. Wallender moved to authorize Billie Jo Peterson to invest funds on behalf of the Hazen School District, second by Huber. All voted aye. M/C
- d. Huber moved to authorize Ken Miller to be the hearing official for the hot lunch program and Lily Ward to be the determining official for the hot lunch program, second by Raad. All voted aye. M/C
- e. Huber moved to publish the non-discrimination policy in the Hazen Star back-to-school ad. Zingg second. All voted aye. M/C

Committee Reports:

There is none to report at this time.

New Business:

Fees: Supt Miller made a recommendation for student and adult meal price increases. Raad moved to approve the fee recommendations, second by Wallender. All voted aye. M/C

Policies – 2nd Readings: Raad moved to approve including to rescind #6 management of student activities fund(HEAC); second by Huber. All voted aye. M/C

Policies – 1st Reading: Wallender moved to approve; second by Raad. All voted aye. M/C

Continuity of Service Plan Review: The Department of Public Instruction requires the district's Continuity of Service Plan to be reviewed twice a year. Huber moved to approve, second by Zingg. All voted aye. M/C

Tax Meeting – Date and Time: Supt. Miller recommends having the tax hearing on Sept 8th at 6pm in the business manager's office. Raad moved to approve; second by Wallender. All voted aye. M/C

Elementary Gym Entrance Restroom Proposal: The building and grounds committee got a proposal from Western Steel Builders for the women's restroom leading into the elementary gym and is asking for approval from the board. Raad moved to approve the presented tuition agreements, second by Huber. All voted aye. M/C

Contract Revision: The business manager presented the board with three contract revisions. Huber moved to approve; second by Wallender. All voted aye. M/C

Coal Price per Ton: Coal pricing for the 2025-26 school year will be \$48.75/ per ton, an increase of \$4.50 a ton from last year. Raad moved to approve, second by Zingg. All voted aye. M/C

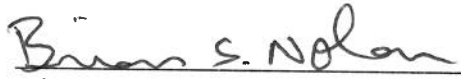
National Insurance Services(NIS) Proposal: Business Manager Billie Jo Peterson presented the board a proposal from NIS regarding Long Term Disability, Life and AD&D. The district is currently through UNUM. NIS is a Horace Mann product and would save the district roughly \$2400 a year. The teachers and administrators would get the same coverage as UNUM.

Administrative Reports:

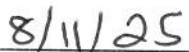
The Principals, Superintendent, and AD presented their reports.

The next Regular School Board Meeting will be held on August 11, 2025, at 5:30 pm.

The meeting adjourned at 7:51 p.m.



School Board President



Date approved



Business Manager