

Hazen Public School  
Regular Board Meeting  
January 13, 2025  
HS Room 102

Present at the meeting were board members Jen Wallender, Laura Zingg, Marti Raad, Steph Huber, Brian Nolan. Also present were Supt. Ken Miller, Bus. Mgr. Billie Jo Peterson, Principal Jacob Kraft, Principal Trevor Sinclair arrived at 5:40pm, and AD/Dean of Students Bret Johnsrud arrived at 5:57pm. Guests present were Dan Arens and Jodi Driscoll.

The meeting was called to order at 5:32 p.m.

Minutes for the regular December monthly meeting were presented. Raad moved to approve, second by Huber. All voted aye. M/C

Financial Reports: a.) December Financial Statement; b.) Bills; December Bills totaling \$ 208,476.76. JP Morgan, 23,545.86; St. Alexius Health Care, 301.76; Coal Conversion Counties, 2,417.00; David Mittelsteadt, 55.00; Eckroth Music, 2,654.68; Farmers Union Oil, 651.57; Fastenal, 44.58; Harlow's School Bus Service, 29,457.00; Hazen Welding, 160.00; The Hub, 49.79; Bismarck Hotel, 99.00; MDU, 9,461.21; Napa, 82.06; ND Attorney General, 41.25; NDCEL, 425.00; Stroup Insurance, 9,406.00; Time Clock Plus, 8,579.30; Time Management, 286.00; Harlow's School Bus Service, 38,692.56; Napa, 8.99; Record Keepers, 52.50; West Dakota Lumber, 102.00; AED Everywhere, 946.75; Beulah Lumber, 72.83; Bill Zingg, 122.50; Shane Block, 35.00; City of Hazen, 1,617.15; Dakota Boys & Girls Ranch, 322.00; David Mittelsteadt, 110.00; Eckroth Music, 2,280.00; Edutech, 20.00; ETSsystems, 1,661.99; Fastenal, 88.65; Hazen Hardware, 411.14; Hazen Motors, 1,117.20; Hazen Motors, 21,500.00; Hazen Star, 149.04; Hazen Welding, 412.50; Hot Lunch, 1,285.70; Jackie Karges, 120.60; Jennifer Jones, 28.00; Bismarck Hotel, 218.00; Jacob Kraft, 28.00; Kris Krause, 28.00; Lakeview Books, 97.89; LearnWell, 940.50; Legend Air, 4,250.40; Menard's, 187.10; Mercer Co. Landfill, 199.00; MidAmerica Books, 404.30; Midwest Investigations, 952.75; Jayden Miller, 42.00; MDU, 7,798.73; ND Attorney General, 82.50; Oliver Mercer Special Education, 26,456.14; Radisson Hotel, 205.00; RealityWorks, 523.95; Record Keepers, 52.50; Scenario Learning, 850.00; School Specialty, 2,505.70; Smart Apple Media, 308.94; Alison Smith, 36.00; Stein's Inc., 2,815.51; Time Management, 286.00; Willow Lane, 374.84. c.) Food Service Report; d.) Activities Report; e.) Investments; f.) Pledge of Securities; g.) School Vehicle Mileage Report. Huber moved to approve financial reports a – g as presented, second by Wallender. All voted aye. M/C.

Committee Reports: None at this time

New Business:

**Staffing Recommendations for 2025-2026:** The personnel and finance committee met and have a couple of recommendations to the board. The first recommendation for consideration is the additional staff the district continued to financially support for the 2024-25 school year when the ESSER funds ended; part-time K-6 counselor, middle school academic support specialist, a teacher for 2<sup>nd</sup> grade and a teacher for 3<sup>rd</sup> grade. The committee is recommending to the full board to again approve these four positions for the 2025-26 school year. Zingg moved to approve; second by Huber. Roll call vote; Wallender aye; Huber aye; Zingg aye; Raad aye. Chair vote was aye. M/C.

The second recommendation the committee had for discussion for the full board is to remove the Dean of Students responsibilities from Mr. Johnsrud and hire a 6-12 assistant principal. This individual would oversee the full day-to-day operations in the middle school. If approved, Mr. Kraft would be the grades 6-12 principal and Mr. Johnsrud would be the grades 7-12 athletic director/teacher/Western Corps of Discovery contracted equipment transporter. The breakdown of Mr. Johnsrud's duties for next year would be 14% teacher and 66.5% AD. Nolan presented to meet with both the middle and high school staff before making a decision on

either recommendation. Zingg moves to table both topics until the February meeting. Raad second. All voted aye. M/C.

Administrative Reports:

Principal Kraft, Principal Sinclair, and Superintendent Miller, and dean of students Johnsrud presented their reports.

The next Regular School Board Meeting will be held on February 10, 2025, at 5:30 pm.

The meeting adjourned at 7:00 p.m.

Brian S. Nolan  
School Board President

Brian J. Petersen  
Business Manager

10 Feb 2025  
Date approved