

School Board Meeting
January 14, 2019
5:30 p.m. High School Room 102

Board members present were Jody Murschel, Stephanie Huber, Brian Nolan, Jennifer Wallender, and Sonya Hansana. Others present were Supt. Ken Miller, Bus. Mgr. Connie Ellwein, and Principals Kay Mayer, Monty Mayer, and Trevor Sinclair. Guests present were Chris Harvey, HEA representative, and Daniel Arens, Hazen Star editor.

Meeting was called to order at 5:31.

Noland moved to approve the minutes of the December 2018 board meeting, second by Wallender. All voted aye.

Financial Reports:

Business Manager presented: a.) December 2018 Financial Statement, December Revenue, and December Expenditure summaries; b.) January bills totaling \$120,031.56; c.) December Food Services report; d.) December Activities report; e.) December Transportation report; f.) December Investment Summary; and g.) December Pledge of Securities. Huber moved to approve financial reports a. through g., second by Murschel. All voted aye. List of bills: JP Morgan, 15,651.82; Wells Fargo, 1,050.00; Mercer County Treasurer, 7,860.07; Wells Fargo Corp. Trust Services, 11,115.00; The Hub, 64.03; MDU, 10,352.16; NAPA, 29.96; ND Attorney General, 40.00; NDASSP, 190.00; Harlow's School Bus Service, 24,519.32; Beulah Lumber Co., 89.95; BHG, 270.12; CDW-G, 28.42; Center Coal Co., 3,280.82; Chris Harvey, 65.00; City of Hazen, 1,254.57; D&E Supply, 3,388.82; David Mittelsteadt, 165.00; Eggers Electric Motor, 277.65; Farmers Union Oil, 337.14; Fastenal, 95.93; Harlow's School Bus Service, 12,363.50; Hazen Hardware, 296.21; Hazen Motor, 365.00; Hazen Welding, 95.00; Hot Lunch Program, 639.85; The Hub, 90.59; Innovative Office Supplies, 144.44; Jaymar Business Forms, 190.87; John Flemmer, 2,251.07; JW Pepper, 367.86; Krause's Super Valu, 420.52; Lexia Learning Systems, 1,750.00; Mark's Plumbing Parts, 225.20; Melissa Brandt, 42.60; Mercer Co. Landfill, 70.99; MidAmerica Books, 356.20; Kendall Miller, 94.50; MDU, 9,979.79; Napa, 9.99; ND Attorney General, 82.50; NDAESP, 235.00; Oliver-Mercer Special Education, 6,495.31; Pitney Bowes, 750.00; School Specialty, 70.41; St. Alexius Medical Center, 320.81; Stroup Insurance, 27.00; Sue McCarthy, 45.00; Time Management Systems, 270.00; UNUM Life Ins. Co., 927.13; West Dakota Lumber, 103.44; Western Steel Builders, 825.00.

Old Business:

- a. ATM Proposals: received proposals from each of the three local banks (The Union Bank, Union State Bank, and Capital Credit Union) to install and maintain an ATM in the uncommons area of the high school. Murschel moved to contact Union State Bank about putting an ATM in the school and inquire if they would have a problem with moving the location of the ATM in the summer months so that it is more accessible to the swimming pool and summer league gym guests. Motion was second by Nolan. Roll call vote: Wallender-aye; Huber-abstain; Nolan-aye; Murschel-aye; and Hansana-aye. Motion carried.

New Business:

- a. Waiver of High School Instruction Time Application: Apply to DPI to continue to shorten school class periods to allow for Bison Time, period 7.5, for the 2019-20 school year. Nolan moved to approve the submission of the waiver request to DPI, second by Huber. All voted aye.

- b. Open Enrollment: Received three applications for the 2019-20 school year. All three are current kindergarten students from the Center-Stanton school district. Wallender moved to approve the three applications, second by Huber. All voted aye.
- c. Audit Report 2018: The final audit report for fiscal year 2018, prepared by Haga Kommer Certified Public Accounts, was presented. There were no material findings noted in the audit. Murschel moved to approve the 2018 audit report, second by Nolan. All voted aye.

Administrative Reports:

MS Principal/AD Report - Mr. Joel Marshall will be teaching keyboarding to the 6th grade students and Mr. Ellingson will teach it during his perspectives class. Lexia will replace the Read 180 program in the middle school. It is personalized to each student. Expert 21 is 10-years old and would not have the last 2-state curriculum changes. Middle school students will take the Youth Risk Behavior Survey (YRBS) on January 30th. Will be attending the secondary school principals conference in February. Completed the fall coaching evaluations. Beginning to schedule spring sports. Completed the impact testing for JH BBB players.

HS Principal Report - STEM day went well again this year. Judges were Mardi Rad, Steve Pouliot, and Zach Huber. Eight students had perfect attendance 1st semester and another 49 students missed 1 day, 7 periods, or less. The high school students will take the YRBS on January 23. Twelve high school students are working as student aides in the elementary this semester.

ES Principal Report - Have new book study options for staff during the late start PD time on Wednesdays. Council for the Arts donated \$300 to assist with the late start art program supplies and student registration sponsorship. Gearing Up for Kindergarten will begin on January 31 and will run for five sessions. There are 20 students/parents registered. Mrs. Schmitt is leading Kindness Club during late starts and encouraging students to find ways to share and spread acts of kindness in our school. Lego league 5th and 6th grade team placed 2nd at the regional competition and will advance to state.

Superintendent Report: Negotiations seminar will be held Feb 7th and 8th. Please notify the Business Manager by January 21st if you would like to attend. Lock down drill went very well. Discussion afterward pointed out some classrooms, like the gym and music rooms, may not hear the all call warning over the intercom. We will be attaching a strobe light in those areas that will activate when an "all call" is issued. Currently looking at being more proactive toward student readiness for kindergarten. May be able to get grant dollars for the 2nd Step Program and share it with pre-school and area daycare. Coal Country Health is looking to expand the mental health services pilot program currently in place at Beulah Public school into the Hazen district in the future.

Next meeting is February 11, 2019.

Meeting adjourned at 6:58 p.m.

Sonya Hansana, President

Connie Ellwein, Bus. Mgr.

2-11-19
Date approved