

School Board Meeting
December 10, 2018
5:30 p.m., High School Room 102

Board members present were Jody Murschel, Stephanie Huber, Brian Nolan, and Jennifer Wallender. Board member Sonya Hansana was absent. Others present were Supt. Ken Miller, Bus. Mgr. Connie Ellwein, and Principals Kay Mayer, Monty Mayer, and Trevor Sinclair. Guests present were Sandy Schwab and Daniel Arens, Hazen Star editor.

Meeting called to order at 5:30 p.m. by Vice President Jody Murschel.

Minutes of the November meeting were presented. Huber moved to approve the board minutes, second by Nolan. All voted aye.

Agenda was set.

Financial Reports:

Nolan moved to approve as the November Financial Statement and bills totaling \$104,322.47 as presented, second by Wallender. Roll call vote: all voted aye. List of bills: JP Morgan, 30,609.31; Eric Nikiforoff, 290.00; Harlow's School Bus Service, 21,633.20; McGraw Hill Education, 66.72; NDACS Spelling Bee. 60.00; Beulah Lumber Co., 98.90; BHG, 171.08; Center Coal Co., 4,577.85; City of Hazen, 1,211.15; D & E Supply, 1,106.85; Dakota FTC Robotics, 100.00; David Mittelsteadt, 110.00; Eckroth Music, 155.28; ETSsystems, 597.45; Farmers Union Oil, Co., 312.22; Fastenal, 96.72; Harlow's School Bus Service, 19,405.12; Hazen Hardware Hank, 442.55; Hazen Welding, 125.00; Hazen Winter Sports, 2,500.00; Hot Lunch Program, 991.60; John Flemmer, 3,141.03; Jostens, 274.67; Brent Knoell, 30.00; Krause Super Valu, 764.10; Marco Technologies LLC, 735.00; Marianne Schmitt, 7.00; Mark's Plumbing Parts, 225.20; Mercer County Regional Landfill, 134.85; NASCO, 431.88; NDASA, 190.00; Northwest Iron Fireman, 73.30; Rachael Folk, 7.00; Renee Schwab, 7.00; Sakakawea Medical Center, 1,920.00; School Specialty Supply Co., 106.30; Smart Apple Media, 218.16; Stein's, Inc., 949.99; Stroup Insurance Inc., 9,104.00; Time Management Systems, 270.00; UNUM Life Insurance Company of America, 927.13; West Dakota Lumber, 94.86; Brad Zuern, 50.00.

Committee Reports:

Building and Grounds-Met on November 14th to inspected the running track. Will have the recommendation later in Old Business. The committee also met on November 30th to discuss the theater lighting deficiencies. We may be able to keep current master board but we are unable to change lighting colors as the spots do not have the bracket for gels. Also, a few of the lights are 120 watts and should be 180 watts. We are continuing to work toward solutions and will bring it back to the board if necessary. The Head Start remodel request was also discussed and will be addressed in New Business.

Old Business:

- a. Track Refurbishment Bid: Building and Grounds committee does recommend the board accept and award the bid received from Fisher Tracks in the amount of \$74,304. All event areas are included in the pricing. Huber moved to approve the bid from Fisher Tracks, second by Nolan. All voted aye.

New Business:

- a. Head Start would like to apply for a grant to modify their area by removing the wall between the two classrooms and installing new carpet. If the board approves this and they receive the grant funds, they would also ask the board amend the lease agreement for an additional

- 3-years to accommodate for the work and cost involved. Building & Grounds recommend the board have final approval on the remodeling plan and the contractor performing the work. Nolan moved to approve the grant writing opportunity for the remodel with the included recommended approval stipulations, second by Wallender. All voted aye.
- b. Budget Revision: Title IIA grant award in the amount of \$3,981. Increase revenue and expenditure line items equally, so there is no change in the net budget. Wallender moved to approve the budget revision for middle and elementary school Title II professional development funds, second by Huber. All voted aye.
 - c. ATM Proposal: Have previously mentioned the district would like an ATM in the uncommons area. We have received a written proposal to do this but would like to approach the remaining financial institutions in the town of Hazen so that all have the same opportunity to propose. Nolan moved to table the decision on the ATM proposal until the others had a chance to submit proposals. Second by Wallender. All voted aye.
 - d. On-site Safety and Security Proposal: ND Safety Council proposal to do inspections, school threat assessments, trainings for violence planning, and crisis plan writing. Informational at this time, no board action taken.

Administrative Reports:

Athletic Director: schedule some WR meets. Are trying to revive Pee Wee wrestling. Highlights will perform at 4 home basketball games and will also host a home show in January. All volleyball contracts have been sent, all official contracts for next years' football and volleyball contests have been sent, and all JH and JV games and tournaments for fall sports have been scheduled, contracts sent and most have been returned. see list. Lights on FB field were originally installed in 1992. Met with a representative from MUSCO lighting and they estimated it would cost between \$105,000 to \$115,000 to change the lighting over to LED.

MS Principal Report: Student received presentations on harassment and sexual harassment given by Michelle Anderson and Kris Krause. 8th grade students will take semester exams but 6th & 7th grade students will create applicable projects for their semester final. Lexia pilot project is in place for reading.

HS Principal Report: 62 out of 162 students are taking 1 or more semester tests with the attendance exemption policy. 10 students have perfect attendance and 60 students have missed 1 day or less. Learning center students are doing well with the new program. Mrs. Pouliot and I will be updating the handbook to reflect these changes and will bring it to the board for approval this spring. STEM days will be held on December 20th & 21st for those students not taking final tests. FCCLA attended district leadership on Dec. 5th. EMT class had a medical field trip to Dickinson and received a lot of hands on learning.

Elementary Principal Report: Students will attend a movie at Cinema Flix on the last day of school before break. Dibels assessment is in the mid-year benchmark. Our two new teachers, and their mentors, observed at Red Trail Elementary in Mandan to see the Daily 5 program in action. Students raised over \$300 through Box Tops for Ed. Students also brought in items for the local food pantry right before Thanksgiving.

Superintendent Report: Will be trying something different. Rather than a holiday party we will have a staff appreciation day in the spring. Need a volunteer to be on the calendar committee to develop the 2019-20 master calendar. Brian Nolan volunteered.

Next board meeting will be January 14, 2018, at 5:30 p.m.

Huber moved to adjourn the meeting, second by Nolan. All voted aye.

Meeting adjourned at 6:54 p.m.

Jody Murschel, Vice President

Connie Ellwein, Bus. Mgr.

1/14/2019
Date approved