

School Board Meeting
September 11, 2018
5:30 p.m. High School Room 102

Board members present were Jody Murschel, Sonya Hansana, Stephanie Huber, Brian Nolan, and Jennifer Wallender. Others present were Principal Trevor Sinclair, Principal Monty Mayer, Principal/AD Kay Mayer, Supt. Ken Miller, and Bus. Mgr. Connie Ellwein. Guests present were Daniel Arens, Hazen Star editor, and Chris Harvey, HEA representative.

Meeting called to order at 5:29 p.m.

Minutes of the August 2018 regular board meeting and the special meeting held on August 21, 2018, were presented. Motion to approve both sets of minutes was made by Murschel and second by Nolan. All voted aye.

August 2018 Financial Statement and September bills totaling \$152,049.18 were presented and reviewed. Wallender moved to approve the financial statement and bills, second by Huber. All voted aye. List of bills: JP Morgan, 26,624.93; Fargo Glass & Paint, 17,335.00; Pride Contracting, 34,802.00; Western Steel Builders, 2,625.00; MDU, 5,168.51; ND Attorney General, 40.00; NDSBA, 1,250.00; Apple, 15,960.00; Beulah Lumber Co., 69.95; BHG, 1,711.78; Bill Zingg, 98.00; Capital City Restaurant, 47.94; City of Hazen, 1,196.14; Cleo Boeckel, 35.00; D&E Supply, 673.31; Edgenuity, 3,750.00; ESAND, 35.00; Edutech, 60.00; Edutyping, 5,195.50; Byron Grabow, 50.00; Hazen Chamber of Commerce, 200.00; Hazen Drug, 4.99; Hazen Hardware, 1,912.76; Hazen Welding, 3,635.00; Hot Lunch Program, 274.70; Innovative Office Solutions, 2478.55; John Deere Financial, 76.62; Rebecca Johnson, 100.00; Krause's Super Valu, 166.66; Lakeshore, 56.53; Maas Electric, 1,101.03; Mark's Plumbing, 804.91; Kay Mayer, 234.35; Melissa Brandt, 144.75; Menard's, 93.24; Mercer Co. Landfill, 39.56; MDEC, 624.00; MREC, 2,925.00; Nasco, 90.88; ND Attorney General, 160.00; NDIAAA, 125.00; Noel Barth, 100.00; Oliver Mercer Special Education, 6,635.31; Pitney Bowes, 750.00; Radisson Hotel, 251.10; Ramkota Hotel, 200.00; Really Good Stuff, 111.08; Renaissance Learning, 1,765.25; Scholastic Magazine, 3,152.65; School Specialty, 1,238.23; Second Step, 398.00; Alison Smith, 226.50; SEEC, 308.00; Samantha Steffan, 475.00; Stein's Inc., 1,481.86; Sue McCarthy, 50.00; Time Management Systems, 270.00; Turnitin, LLC, 1,742.00; UNUM Life Ins. Company, 864.62; West Dakota Lumber, 52.99.

New Business:

- a. Contract Revisions: The following teachers has contract revisions due to advancement on the educational lanes. Laura Bubel, increase \$2,200; Melissa Brandt, increase \$915; Tina Miller, increase \$565.02. Motion to approve was made by Huber and second by Nolan. All voted aye.
- b. Annual Compliance Report: District must report to DPI that they are compliant in 7 areas: all teachers are licensed, all teachers are highly qualified, curriculum meets state requirements, safety requirements met and Fire Marshall has made inspections, background checks are completed, district is involved in a review process, and the district uses e-transcripts. Hazen Public School is compliant in all areas. Nolan moved to approve the compliance report as presented by Mr. Miller, second by Murschel. All voted aye.
- c. Coal Hauling Bids: Wallender moved to call for bids to haul coal for the 2018-19 heating season with opening at the next board meeting, second by Nolan. All voted aye.
- d. Public Hearing on Property Tax (will return to this at 6:00 p.m.)
- e. Teacher Loan Forgiveness Grant: Teacher loan originally set up as one for retention of a current teacher and one for recruitment of a math teacher. District did not hire a new math teacher as there were no applicants. There is an option to change the recruitment grant to

a retention grant but it would have to be in the license area of math. If the district defers the grant until next year for a recruitment incentive, it would go to the end of the overall grant list and funding is not guaranteed. Murschel moved to change the teacher forgiveness grant from recruitment to retention, second by Huber. All voted aye.

- f. Board Member School Employment: Nolan moved to continue to allow board members to act as a substitute teacher, second by Murschel. Roll call vote: Wallender, abstain; Huber, abstain; Nolan, aye; Murschel, aye; Hansana, aye. Motion carried.

Rick and Lani Meyhoff arrive at 5:54 p.m.

AD/MS Principal Report: 10 students are ineligible of out of 123 students. Mostly due to work not being turned in rather than failing grades. Spoke with students and also parents. Hope to see an improvement next week. After school tutoring started today, so that will help. The Coal Country Invite VB tourney was held at the beginning of Sept. Held CPR/First Aid training and recertification for coaches, teachers, and food service employees. NWEA testing will start on September 24th. Held first middle school student council meeting. Looking at doing some school and community service type activities during the year.

6:02 p.m. Public hearing for property tax levy:

Supt. Ken Miller addressed the room. Hazen is one of the lowest ranked districts as far as county revenue % of total district income. Cost per pupil in Hazen is \$9,519. State average is \$11,945. There are only seven districts with a cost per student less than Hazen's. We are frugal and use responsible spending for our district patrons. Current mill estimate is: general fund, 42.05; special reserve, 3.0; building fund, 13.0; special assessments, 0.38; sinking & interest, 5.23. Total mills is 63.66. Special assessments and sinking & interest mill estimates could change as the taxable value is not finalized. Miller called for questions and/or testimony from the board and guests. There were none. Wallender moved to approve the district mill levy as presented, second by Nolan. All voted aye. Meyhoffs departed at 6:17 p.m.

HS Principal Report: Bison time seems to be going well. There are four students in Learning Center so far. TEALS program has started. Mr. Richard Forvarp, former Hazen graduate, is one 5 teachers/assistants working with Mr. Helde and the students. This course is an intro to computer programming. Jostens rep met with juniors and seniors yesterday. Have 9 students, acting as aides, assisting in the elementary due to the inability to schedule them in a class and the absence of study halls. NWEA testing will start soon. Applied biology class traveled to KRIV and helped gather dragonfly larvae to be tested for mercury. Homecoming is October 13th.

ES Principal: Overlap several items with Mr. Mayer. Very grateful for the assistance of the high school students acting as aides. Elementary late start opportunities for students include new options. Dana Reiser, Washburn, will offer art from the heart. We are using the 2nd Step program and School Wide Information Systems (SWIS) to address behavior concerns, but they seem to be increasing in the lower elementary levels. Need to look at ways to be proactive in addressing it.

Superintendent Report: Fall enrollment numbers show steady decline in the past four years. Lost a total of 46 students since 2015-16. School board convention and law seminar will be held in Bismarck October 25-26th. Let business manager know if you are interested in attending any of the sessions. Slight delay yet with theater partitions as we are waiting for tracks to come in. Daniel Arens departed at 6:48 p.m. Mr. Miller asked Mrs. Wallender to present on the 2nd Step program. Wallender stated that data is information at this time. Used 3 point scale originally to assess the data and we need to increase that as not enough differentiation is registered. Looking at self-regulation, awareness, social awareness, and empathy. Would like to continue with the collaboration between the university and the district.

Next meeting is October 8, 2018. Huber moved to change the meeting date to October 9th, second by Wallender. All voted aye.

Meeting adjourned at 6:59 p.m.

Sonya Hansana, President

Connie Ellwein, Bus. Mgr.

_____10-9-2018_____

Date approved