

## Non-Custodial Parent Request for School Records

It is the policy of the Hazen School District to permit each parent to receive copies of their child's school records, including but not limited to grade reports, etc. Unless the school is prohibited from doing so by a court order, the school will provide a non-custodial parent with copies of the records upon written request.

.....

As the non-custodial parent of \_\_\_\_\_,  
I request Hazen High School to forward school records, which may include, but are not limited to those listed below. (Please check those items you would like to receive on the above named child/ren.)

- \_\_\_\_\_ Report cards
- \_\_\_\_\_ Special education meeting notices- if applicable
- \_\_\_\_\_ Individual Education Plan (IEP) notices- if applicable
- \_\_\_\_\_ Other EDUCATIONAL items

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

\_\_\_\_\_  
Signature of non-custodial parent

\_\_\_\_\_  
Date